

University Enterprise Roles Guide
 Last Review and Effective Date: November 10, 2017
 Next Review Date: May 2018
 Issuing Authority: Chief Information Security Officer

Resources	Student					Employee				Alumni		Member									APP Owner	
	Active	Inactive Temple Student (not on LOA) ⁵	Inactive Students (owe money) ⁶	Official Leave of Absence	90-Day Grace Period ¹	Active Faculty / Adjunct Faculty	Active Staff	90-Day Grace Period ²	Inactive Adjunct Faculty	First Year	Returning	Emeritus	Retiree	TU Guest	Temple Volunteer / Visiting Faculty	TUH	TU Japan and Rome Faculty and Employees	CE Full Privilege (CEF); Senior Scholars; and CE Non Credit Instructor	CE Online Learner (CFO)	CE Comp. Access w / Internet (CEDI)		CE No Access (CEX)
CE System	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	✓	✓	✗	Nicole Westrick
TUportal	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✗	✗	Anthony Lower
Blackboard/Canvas	✓	✓	✗	✓	✓	✓	✓	✓	✓	✗	✗	✓	✗	✓	✓	✗	✓	✓	✓	✗	✗	Matt Palladinetti
TUmail	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Requires Approval/BUH auth.	✓	Requires TUHS security approval	✓	✓	✓	✗	✗	Google: Anthony Lower Exchange: Ray Lauff
Computer Lab Access	✓	✗	✗	Library work-stations Only	✓	✓	✓	✓	✓	✓	✗ ⁴	✓	✗	✗	✓	✗	✓	✓	✗	✓	✗	Gene Mayro
Google Apps	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✗	✓	✗	✓	✓	✓	✗	✗	Matt Palladinetti
Office365 Download	✓	✓	✗	✓	✓	✓	✓	✓	✓	✓	✗	✓	✗	✗	✓	✗	✓	✗	✗	✗	✗	Matt Palladinetti

- Student 90-day grace period:** The user loses the "Student" role in LDAP and only retains the "Member" role.
- Employee 90-day grace period:** The user loses the "Employee" role in LDAP; retains the "Member" role and gains membership in the portal group of "SSB_TERMINATION" which allows SSB access for 90-days.
- REQUIRES APPROVAL:** SSB / INB access exceptions have been made contractors, consultants, etc (who are neither employees nor students). This is accomplished by adding the user to the security class named "SSB_ACCESS-EXCEPTIONS" which populated the portal group named Banner_Std_Exceptions.
- LIMITED:** Alumni access to computer labs may be available by schools and colleges.
- Inactive Temple Student (not on LOA):** They have a 90-day grace period. After 90 days, the student loses all access.
- Inactive Temple TUpay Student (ITTS):** They have one year access to the portal for the TUpay application.

University Enterprise Roles Guide
 Last Review and Effective Date: November 10, 2017
 Next Review Date: May 2018
 Issuing Authority: Chief Information Security Officer

Resources	Student					Employee				Alumni		Member									APP Owner	
	Active	Inactive Temple Student (not on LOA) ⁵	Inactive Students (owe money) ⁶	Official Leave of Absence	90-Day Grace Period ¹	Active Faculty / Adjunct Faculty	Active Staff	90-Day Grace Period ²	Inactive Adjunct Faculty	First Year	Returning	Emeritus	Retiree	TU Guest	Temple Volunteer / Visiting Faculty	TUH	TU Japan and Rome Faculty and Employees	CE Full Privilege (CEF); Senior Scholars; and CE Non Credit Instructor	CE Online Learner (CFO)	CE Comp. Access w / Internet (CEDI)		CE No Access (CEX)
Adobe Creative Cloud	✓	✓	✗	✓	✓	✓	✓	✓	✓	✓	✗	✓	✗	✗	✓	✗	✓	✗	✗	✗	✗	Brent Whiting
OwlBox	✓	✓	✗	✓	✓	✓	✓	✓	✓	✓	✗	✓	✗	✗	✓	✗	✓	✓	✗	✗	✗	Ray Lauff
Cherry and White	✓	✗	✗	✓	✗	✓	✓	✗	✓	✗	✗	✓	✗	✗	✓	✗	✓	✗	✗	✗	✗	Jorj Bauer
Astro	✓	✗	✗	✓	✓	✓	✓	✓	✓	✓	✗	✓	✗	✗	✓	✗	✓	✗	✗	✗	✗	Ray Lauff
Help Desk Support	✓	✓	✗	✓	System Access Support	✓	✓	System Access Support	✓	System Access Support	System Access Support	System Access Support	System Access Support	System Access Support	System Access Support	System Access Support	System Access Support	✓	✓	System Access Support	System Access Support	Jim Papacostas
Library Database Access	✓	✗	✗	✓	✗	✓	✓	✗	✓	On campus only	On campus only	✓	✗	On campus only	✓	On campus only	On campus only	✓	✓	✗	✗	Jim Bongiovanni
Library Access E-reserves	✓	✗	✗	✓	✗	✓	✓	✗	✓	On campus only	On campus only	✓	✗	On campus only	✓	On campus only	On campus only	✓	✓	✗	✗	Jim Bongiovanni

- Student 90-day grace period:** The user loses the "Student" role in LDAP and only retains the "Member" role.
- Employee 90-day grace period:** The user loses the "Employee" role in LDAP; retains the "Member" role and gains membership in the portal group of "SSB_TERMINATION" which allows SSB access for 90-days.
- REQUIRES APPROVAL:** SSB / INB access exceptions have been made contractors, consultants, etc (who are neither employees nor students). This is accomplished by adding the user to the security class named "SSB_ACCESS-EXCEPTIONS" which populated the portal group named Banner_Std_Exceptions.
- LIMITED:** Alumni access to computer labs may be available by schools and colleges.
- Inactive Temple Student (not on LOA):** They have a 90-day grace period. After 90 days, the student loses all access.
- Inactive Temple TUpay Student (ITTS):** They have one year access to the portal for the TUpay application.

University Enterprise Roles Guide
 Last Review and Effective Date: November 10, 2017
 Next Review Date: May 2018
 Issuing Authority: Chief Information Security Officer

Resources	Student					Employee				Alumni		Member										APP Owner
	Active	Inactive Temple Student (not on LOA) ⁵	Inactive Students (owe money) ⁶	Official Leave of Absence	90-Day Grace Period ¹	Active Faculty / Adjunct Faculty	Active Staff	90-Day Grace Period ²	Inactive Adjunct Faculty	First Year	Returning	Emeritus	Retiree	TU Guest	Temple Volunteer / Visiting Faculty	TUH	TU Japan and Rome Faculty and Employees	CE Full Privilege (CEF); Senior Scholars; and CE Non Credit Instructor	CE Online Learner (CFO)	CE Comp. Access w / Internet (CEDI)	CE No Access (CEX)	
Library Borrowing	✓	✗	✗	✓	✗	✓	✓	✗	✗	Limited	Limited	✓	✗	✓	✓	✓	✓	✓	✓	✓	✓	Justin Hill
Software Downloads	✓	✗	✗	✓	✗	✓	✓	✗	✓	✗	✗	✓	✗	✗	✓	✗	Limited	✗	✗	✗	✗	Jim Papacostas
Diamond Dollars	✓	✓	✗	✓	✓	✓	✓	✓	✓	By Request	By Request	By Request	By Request	By Request	By Request	By Request	By Request evaluate	✓	✓	✓	✗	Scott Brannon
Wireless Access	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✗	Adam Ferrero
Guest Wireless Access	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Adam Ferrero
Citrix VPN (TUapps)	Requires Approval	Requires Approval	✗	✗	Requires Approval	✓	✓	✗	Limited	✗	✗	✓	✗	Requires Approval	Requires Approval	Requires Approval	Requires Approval	Requires Approval	Requires Approval	Requires Approval	Requires Approval	Ray Lauff
Annual Report of Faculty Activity	✗	✗	✗	✗	✗	Requires Approval	Requires Approval	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	Anthony Lower
Access Profile	✗	✗	✗	✗	✗	Requires Approval	Requires Approval	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	Anthony Lower

1. **Student 90-day grace period:** The user loses the "Student" role in LDAP and only retains the "Member" role.
 2. **Employee 90-day grace period:** The user loses the "Employee" role in LDAP; retains the "Member" role and gains membership in the portal group of "SSB_TERMINATION" which allows SSB access for 90-days.
 3. **REQUIRES APPROVAL:** SSB / INB access exceptions have been made contractors, consultants, etc (who are neither employees nor students). This is accomplished by adding the user to the security class named "SSB_ACCESS-EXCEPTIONS" which populated the portal group named Banner_Std_Exceptions.
 4. **LIMITED:** Alumni access to computer labs may be available by schools and colleges.
 5. **Inactive Temple Student (not on LOA):** They have a 90-day grace period. After 90 days, the student loses all access.
 6. **Inactive Temple TUpay Student (ITTS):** They have one year access to the portal for the TUpay application.

University Enterprise Roles Guide
 Last Review and Effective Date: November 10, 2017
 Next Review Date: May 2018
 Issuing Authority: Chief Information Security Officer

Resources	Student					Employee				Alumni		Member									APP Owner	
	Active	Inactive Temple Student (not on LOA) ⁵	Inactive Students (owe money) ⁶	Official Leave of Absence	90-Day Grace Period ¹	Active Faculty / Adjunct Faculty	Active Staff	90-Day Grace Period ²	Inactive Adjunct Faculty	First Year	Returning	Emeritus	Retiree	TU Guest	Temple Volunteer / Visiting Faculty	TUH	TU Japan and Rome Faculty and Employees	CE Full Privilege (CEF); Senior Scholars; and CE Non Credit Instructor	CE Online Learner (CFO)	CE Comp. Access w / Internet (CEDI)		CE No Access (CEX)
TUmarketPlace	✗	✗	✗	✗	✗	Requires Approval	Requires Approval	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	Larry DeZutter
Banner SSB	✓	✓	✗	✓	✗	✓	✓	✗	✓	✗	✗	✓	✗	✓	✓	✗	✓	✗	✗	✗	✗	Anthony Lower
Banner INB	✗	✗	✗	✗	✗	Requires Approval	Requires Approval	✗	✗	✗	✗	Requires Approval ³	✗	✗	✗	✗	✓	✗	✗	✗	✗	Charlie Shao
Cognos	✗	✗	✗	✗	✗	Requires Approval	Requires Approval	Requires Approval	✗	✗	✗	✗	✗	✗	Requires Approval	✗	Requires Approval	✗	✗	✗	✗	Bernadetter Mulvey
Department /University Web Sites	Requires Approval	✗	✗	✗	Requires Approval	Requires Approval	Requires Approval	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	Viral Mehta
Guest Request	✗	✗	✗	✗	✗	✓	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	Jorj Bauer
Gartner	✓	✗	✗	✓	✗	✓	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	Anthony Lower
Department Account Request	Requires Approval	✗	✗	✗	✗	✓	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	Jorj Bauer
Performance Development System	✗	✗	✗	✗	✗	✓	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	Mike Riordan
MyHousing	✓	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	Lezley Galloway

1. **Student 90-day grace period:** The user loses the "Student" role in LDAP and only retains the "Member" role.
 2. **Employee 90-day grace period:** The user loses the "Employee" role in LDAP; retains the "Member" role and gains membership in the portal group of "SSB_TERMINATION" which allows SSB access for 90-days.
 3. **REQUIRES APPROVAL:** SSB / INB access exceptions have been made contractors, consultants, etc (who are neither employees nor students). This is accomplished by adding the user to the security class named "SSB_ACCESS-EXCEPTIONS" which populated the portal group named Banner_Std_Exceptions.
 4. **LIMITED:** Alumni access to computer labs may be available by schools and colleges.
 5. **Inactive Temple Student (not on LOA):** They have a 90-day grace period. After 90 days, the student loses all access.
 6. **Inactive Temple TUpay Student (ITTS):** They have one year access to the portal for the TUpay application.

University Enterprise Roles Guide
 Last Review and Effective Date: November 10, 2017
 Next Review Date: May 2018
 Issuing Authority: Chief Information Security Officer

Resources	Student					Employee				Alumni		Member									APP Owner		
	Active	Inactive Temple Student (not on LOA) ⁵	Inactive Students (owe money) ⁶	Official Leave of Absence	90-Day Grace Period ¹	Active Faculty / Adjunct Faculty	Active Staff	90-Day Grace Period ²	Inactive Adjunct Faculty	First Year	Returning	Emeritus	Retiree	TU Guest	Temple Volunteer / Visiting Faculty	TUH	TU Japan and Rome Faculty and Employees	CE Full Privilege (CEF); Senior Scholars; and CE Non Credit Instructor	CE Online Learner (CFO)	CE Comp. Access w / Internet (CEDi)		CE No Access (CEX)	
Lynda.com	✓	✗	✗	✓	✗	✓	✓	✗	✗	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	Matt Palladinetti
CATE Reports	✗	✗	✗	✗	✗	Requires Approval	Requires Approval	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	Anthony Lower
StudentJobs @Temple	✓	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	Mike Riordan
Telecom Self-Service	✗	✗	✗	✗	✗	✓	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	Mike Taylor
Effort Reporting System	✗	✗	✗	✗	✗	✓	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	Joe Smallberger
Kronos (user)	✓	✗	✗	✗	✗	✓	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	Ken Thornton
Organizational Chart	✗	✗	✗	✗	✗	✓	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	Mike Riordan
Xtender (Imaging)	✗	✗	✗	✗	✗	Requires Approval	Requires Approval	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	Bernadette Mulvey
Workflow	✗	✗	✗	✗	✗	Requires Approval	Requires Approval	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	Bernadette Mulvey
Appworx	✗	✗	✗	✗	✗	✓	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	Kamran Nizami

1. **Student 90-day grace period:** The user loses the "Student" role in LDAP and only retains the "Member" role.
 2. **Employee 90-day grace period:** The user loses the "Employee" role in LDAP; retains the "Member" role and gains membership in the portal group of "SSB_TERMINATION" which allows SSB access for 90-days.
 3. **REQUIRES APPROVAL:** SSB / INB access exceptions have been made contractors, consultants, etc (who are neither employees nor students). This is accomplished by adding the user to the security class named "SSB_ACCESS-EXCEPTIONS" which populated the portal group named Banner_Std_Exceptions.
 4. **LIMITED:** Alumni access to computer labs may be available by schools and colleges.
 5. **Inactive Temple Student (not on LOA):** They have a 90-day grace period. After 90 days, the student loses all access.
 6. **Inactive Temple TUpay Student (ITTS):** They have one year access to the portal for the TUpay application.

University Enterprise Roles Guide
 Last Review and Effective Date: November 10, 2017
 Next Review Date: May 2018
 Issuing Authority: Chief Information Security Officer

Resources	Student					Employee				Alumni		Member									APP Owner	
	Active	Inactive Temple Student (not on LOA) ⁵	Inactive Students (owe money) ⁶	Official Leave of Absence	90-Day Grace Period ¹	Active Faculty / Adjunct Faculty	Active Staff	90-Day Grace Period ²	Inactive Adjunct Faculty	First Year	Returning	Emeritus	Retiree	TU Guest	Temple Volunteer / Visiting Faculty	TUH	TU Japan and Rome Faculty and Employees	CE Full Privilege (CEF); Senior Scholars; and CE Non Credit Instructor	CE Online Learner (CFO)	CE Comp. Access w / Internet (CEDi)		CE No Access (CEX)
Knowledge Base	✓	✓	✗	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✗	Jim Papacostas
Portal Tab PSP	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	Anthony Lower
Portal Tab - MyPortal	✓	✓	✗	✓	✓	✓	✓	✓	✓	✓	✓	TBD	✓	✓	✓	✓	✗	✗	✗	✗	Anthony Lower	
Portal Tab - Student Tools	✓	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	TBD	✗	✗	✗	✗	✗	✗	✗	✗	Student Collaboration Center	
Portal Tab - Staff Tools	✗	✗	✗	✗	✗	✓	✓	✗	✗	✗	✗	TBD	✗	✗	✗	✗	✗	✗	✗	✗	HR Collaboration Center	
Portal Tab - Faculty Tools	✗	✗	✗	✗	✗	Requires Approval	Requires Approval	✗	✗	✗	✗	TBD	✗	✗	✗	✗	✗	✗	✗	✗	Student Collaboration Center	
Portal Tab - Banner - INB	✗	✗	✗	✗	✗	Requires Approval	Requires Approval	✗	✗	✗	✗	TBD	✗	✗	✗	✗	✗	✗	✗	✗	All Collaboration Centers	
Portal Tab - MyTab	✓	✓	✗	✓	✓	✓	✓	✓	✓	✓	✓	TBD	✓	✓	✓	✓	✗	✗	✗	✗	Anthony Lower	
Portal Tab - Research	✗	✗	✗	✗	✗	Requires Approval	Requires Approval	✗	✗	✗	✗	TBD	✗	Requires Approval	✗	✗	✗	✗	✗	✗	Anthony Lower	

1. **Student 90-day grace period:** The user loses the "Student" role in LDAP and only retains the "Member" role.
 2. **Employee 90-day grace period:** The user loses the "Employee" role in LDAP; retains the "Member" role and gains membership in the portal group of "SSB_TERMINATION" which allows SSB access for 90-days.
 3. **REQUIRES APPROVAL:** SSB / INB access exceptions have been made contractors, consultants, etc (who are neither employees nor students). This is accomplished by adding the user to the security class named "SSB_ACCESS-EXCEPTIONS" which populated the portal group named Banner_Std_Exceptions.
 4. **LIMITED:** Alumni access to computer labs may be available by schools and colleges.
 5. **Inactive Temple Student (not on LOA):** They have a 90-day grace period. After 90 days, the student loses all access.
 6. **Inactive Temple TUpay Student (ITTS):** They have one year access to the portal for the TUpay application.

University Enterprise Roles Guide
 Last Review and Effective Date: November 10, 2017
 Next Review Date: May 2018
 Issuing Authority: Chief Information Security Officer

Resources	Student					Employee				Alumni		Member									APP Owner		
	Active	Inactive Temple Student (not on LOA) ⁵	Inactive Students (owe money) ⁶	Official Leave of Absence	90-Day Grace Period ¹	Active Faculty / Adjunct Faculty	Active Staff	90-Day Grace Period ²	Inactive Adjunct Faculty	First Year	Returning	Emeritus	Retiree	TU Guest	Temple Volunteer / Visiting Faculty	TUH	TU Japan and Rome Faculty and Employees	CE Full Privilege (CEF); Senior Scholars; and CE Non Credit Instructor	CE Online Learner (CFO)	CE Comp. Access w / Internet (CEDI)		CE No Access (CEX)	
SSB Tab - Personal Information	✓	✗	✗	✓	✗	✓	✓	✓	✓	✓	✗	✗	TBD	✗	✗	✗	✗	✗	✗	✗	✗	All Comp Centers	
SSB Tab - Advancement Officer	✗	✗	✗	✗	✗	Requires Approval	Requires Approval	✗	✗	✗	✗	✗	TBD	Requires Approval	✗	Requires Approval	✗	✗	✗	✗	✗	Advancement Collaboration Center	
SSB Tab - Student	✓	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	✗	TBD	✗	✗	✗	✗	✗	✗	✗	✗	Student Collaboration Center	
TUpay	✓	✗	✓	✓	✗	✗	✗	✗	✗	✗	✗	✗	TBD	✗	✗	✗	✗	Avail through DestinyOne	Avail through DestinyOne	Avail through DestinyOne	Avail through DestinyOne	✗	Student Collaboration Center
SSB Tab - Employee	✗	✗	✗	✗	✗	✓	✓	✓	✓	✗	✓	TBD	✗	✗	✗	✗	✗	✗	✗	✗	✗	HR Collaboration Center	
SSB Tab - Finance	✗	✗	✗	✗	✗	Requires Approval	Requires Approval	✗	✗	✗	✗	TBD	✗	✗	✗	✗	✗	✗	✗	✗	✗	Finance Collaboration Center	
SSB Tab - Labor Certification	✗	✗	✗	✗	✗	Requires Approval	Requires Approval	✗	✗	✗	✗	TBD	✗	✗	✗	✗	✗	✗	✗	✗	✗	Finance Collaboration Center	
SSB Tab - Financial Aid	✓	✗	✗	✓	✗	✗	✗	✗	✗	✗	✗	TBD	✗	✗	✗	✗	✗	✗	✗	✗	✗	Student Collaboration Center	

- Student 90-day grace period:** The user loses the "Student" role in LDAP and only retains the "Member" role.
- Employee 90-day grace period:** The user loses the "Employee" role in LDAP; retains the "Member" role and gains membership in the portal group of "SSB_TERMINATION" which allows SSB access for 90-days.
- REQUIRES APPROVAL:** SSB / INB access exceptions have been made contractors, consultants, etc (who are neither employees nor students). This is accomplished by adding the user to the security class named "SSB_ACCESS-EXCEPTIONS" which populated the portal group named Banner_Std_Exceptions.
- LIMITED:** Alumni access to computer labs may be available by schools and colleges.
- Inactive Temple Student (not on LOA):** They have a 90-day grace period. After 90 days, the student loses all access.
- Inactive Temple TUpay Student (ITTS):** They have one year access to the portal for the TUpay application.